



Scanning Options at the MSU Libraries

The **Main Library**, **Engineering Library** and **Gast Business Library** each have scanning services available. Service hours for each location is available at www.lib.msu.edu. If you have further questions ask at the nearest public service desk.

	MAIN LIBRARY				ENGINEERING LIBRARY	GAST BUSINESS LIBRARY
Scanner Type	HP 7400c Flatbed DMC, 4-West <i>(Same as in the Business and Engineering Libraries.)</i>	Bookeye Overhead Copy Center, 2-West	Canon Scanner Copy Center, 2-West	Large Format Scanner Copy Center, 2-West	HP 7400c Flatbed Engineering Library	HP 7400c Flatbed Gast Business Library
Cost	FREE	6¢ per scan	\$1.00 (0-5 minutes) 20¢ each additional minute*	\$3.00 per scan	FREE	FREE
NetID Required	Yes	No	No	No	Yes	Yes
Sheet Feed	No	No	Yes	Yes	No	No
Color	2400 ppi optical 48-bit (unlimited enhanced resolution available as interpolated)	300 ppi optical 24-bit (400ppi available as interpolated)	N/A	508 dpi optical and 2400 ppi (enhanced from three cameras)	2400 ppi optical 48-bit (unlimited enhanced resolution available as interpolated)	2400 ppi optical 48-bit (unlimited enhanced resolution available as interpolated)
Grayscale	YES	300 ppi optical 14-bit (400 ppi optical as 8-bit)	300 ppi**	300 dpi**	YES	YES
Black & White	Yes	Yes	Yes	Yes	Yes	Yes
Max. Scan size	8½" x 14"	17" x 24"	11" x 17"	42" wide and 0.6" thick	8½" x 14"	8½" x 14"
Printing available at Scan Station	Yes	No	No	Yes (to plotter)	Yes	Yes
Save to USB Removable Drive	Yes*	Yes*	Yes*	Yes*	Yes*	Yes*
Save to CD	Yes*	No	Yes*	Yes*	Yes*	Yes*
Save to AFS space	Yes	Yes	No	No	Yes	Yes

* Most cost effective if you make more than 16 scans.

** Up to 600ppi available. Request assistance to change settings—file size much larger.

* CDs and flash drives are available for purchase at the Main Library Copy Center, 2-West.

Print information:

- Print to E-token or Copy Center Laser 5¢/side; color 40¢ per page.
- E-token printing is available to MSU students, faculty and staff. Visit <http://www2.lib.msu.edu/computer/etokenfaq.jsp> for information.

MICHIGAN STATE UNIVERSITY LIBRARIES
East Lansing, Michigan 48824

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