

**MSU Labor and Industrial Relations Library  
Public Sector Contracts Database  
Submission Form**

The purpose of this database is to provide on-line access to Michigan public sector collective bargaining agreements. The database is provided for informational and research purposes only and is reliant on voluntary submissions from public employers and unions in Michigan. Michigan State University, the Michigan State University Libraries (including the Labor and Industrial Relations Library), and the Graduate School of Labor and Industrial Relations as well as their respective officers, employees, and/or agents are not responsible for the accuracy or completeness of the information or any errors or omissions contained therein. Certified information should be obtained directly from the respective jurisdiction to ensure accuracy.

**Please print this form, fill it out and submit it with copies of current contracts to:**

Labor Relations & Human Resources Librarian  
Michigan State University  
50 Law College Building  
East Lansing, MI 48824-1300

**This form and contracts may also be sent to Laura Leavitt directly by fax or by email:**

Fax: 517-353-6648  
Email: [leavitt9@msu.edu](mailto:leavitt9@msu.edu)

If you have any questions or concerns, please contact **Laura Leavitt** directly:  
Phone: 517-355-4647

**Jurisdiction:** \_\_\_\_\_  
**Contact Person:** \_\_\_\_\_  
**Title:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**City:** \_\_\_\_\_  
**County:** \_\_\_\_\_  
**Email:** \_\_\_\_\_  
**Telephone:** \_\_\_\_\_  
**Fax Number:** \_\_\_\_\_

**Population/2000 Census:** \_\_\_\_\_  
**State Eq. Value/Year:** \_\_\_\_\_  
**Taxable Value/Year:** \_\_\_\_\_  
**Total Number of Full-Time Equivalents/Year:** \_\_\_\_\_

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Submission Form – Page 2**

Please first fill in the chart below with the number of unrepresented FTE's and link (if applicable) to the personnel manual for those employees. Fill in the remaining lines for the collective bargaining contracts that are being submitted for inclusion in the database.

Union/Assn Name	Covered Employees	# of FTE	Hyperlink
None	Unrepresented Managers/Staff		